



# Minutes of the Board of Trustees

Wednesday, March 10th 2021

Approved on Monday, March 15th 2021

March 10, 2021 Minutes of the Board of Trustees Twin Falls Public Library

The regular meeting of the Board of Trustees was held on Wednesday, March 10, 2021. The meeting was held in the Twin Falls Public Library's Board Room. Attending the meeting were Trustees Monica De'Angelo, Elly Young, Jennifer Hall, Dana DeHaan and Susie Kapeleris; Chris Reid, City Council Liaison; Director Tara Bartley and Staff Karolee Sorenson.

Chairman Monica De'Angelo called the meeting to order at 4:32 with brief introductions.

The Trustees MSC approval of the agenda for the March 10, 2021 meeting. Dana DeHaan motioned to approve the agenda for the March 10, 2021 meeting; Elly Young 2nd the motion. Motion approved 5-0

The Trustees MSC approval of the February 10, 2021 minutes. Susie Kapeleris motioned to approve the minutes from the February 10, 2021 meeting; Jennifer Hall seconded the motion. Motion approved 5-0.

Approval of expenditures and financial accounting: The Trustees MSC the approval of the February 2021 bills. Dana DeHaan reviewed and signed off on the February 2021 bills. Tara reviewed the financials and our statistical reports for the month of February with the budget. Review of capital expenditures are under budget with the help of Foundation donations. Statistical reports have been updated and revised. Jennifer Hall motioned to approve the February 2021 payables, financial and statistical reports. Elly Young seconded the motion. Roll call vote taken approved 5-0

## Communications & Correspondence

The library will look at transitioning into in-house programming after the COVID 19 vaccine becomes available to libraries. We are doing outside programming, our first program will be March 27 at 12:00 pm; Question and Answers with Master Gardeners.

The Library will be keeping Dr. Seuss books on our shelves as long as they keep circulating.

## City Council

In February Aaron Steele started working on a Sidewalk Master Plan. The city will budget \$150,000 for a grant program. Residents can apply for funding and if they are eligible the city will cover 75% of the improvement costs up to \$3,000 to replace sidewalks and up to \$1,500 to repair sidewalks. The goal of the master plan is to put sidewalks to schools, parks

and other resources.

Reappointed Sherry Murray to the Parks and Recreation Board.

Starr Corporation will be working on building the new fire stations. Fire station #3 is on 8 acres on South Washington.

Sky West will now offer flights to Denver.

ITD will be installing ADA ramps on 2nd South and the Depot grill area this summer. Public Hearing for development of Town Homes on the Canyon Rim by Canyon Crest. Approved to refinance the water bond.

A presentation recognizing Senior Building Inspector Kortnie Kent as the 2020 "Idaho Code Official of the Year." She is the first woman in Idaho to receive this award.

Canyon Rim Trail will have a new restroom.

Historic Preservation will place signs of business in the City Park area.

## Library Foundation

Susie reported to the TFPLF Board the Preservation station the Library has offered to the public. Review of financials.

## Finance & Budgeting

The Finance/Budget Committee met on Tuesday March 9 in the Library Program room to discuss the upcoming budget for 2021/2022 fiscal year. Capital expenditures are tentatively budgeted for \$39,000.00 for HVAC control and sidewalk repair; however, we are still crunching numbers for HVAC replacement. A modest increase for personnel and a table shift. There was no table shift last year. Insurance increase of 13.42% (maybe adjusted when numbers come in from the city). Preliminary budget to be proposed to the city in April.

## Building & Grounds

No report

## Planning & Public Relations

No report

## Operations & Personnel

No report

## Business Issues

Request to close the library for Western Days on June 5. Dana DeHaan motioned to approve closing the library on June 5 for Western Days; Elly Young 2nd the motion. Motion approved 5-0

Request to move the Building Supervisor from paygrade 8 to a paygrade 9. Jennifer Hall motioned to move the paygrade for Building Supervisor from paygrade 8 to paygrade 9; Elly Young 2nd the motion. Motion approved 5-0

## Library Staff

No report

## Library Director

RFID update – Moving right along. Shifting our network to self-checkout. New gate has been ordered and expected in June. EnvisionWare will be here in June to train staff. New procedures for self-checkout and cash.

The state has created the Idaho Digital E Book Alliance (IDEA) that will give digital book options to residents that do not have access to a library. The ideate digital library, in which Twin is part of, has agreed to participate in IDEA. It should give the library additional titles to our patrons.

Strategic Plan will be up in 2022.

## Public Comment

No report

## Additional Comments

Library Incidents: As more patrons continue to come back to the library, staff are preparing for more incidents to occur.

Schedule meeting date Regular Board meeting: April 14, 2021 @ 4:30 pm

Finance and budgeting meeting: to be announced

Meeting adjourned: 5:40 pm

respectfully submitted, Karolee Sorenson, Administration \*sent to and approved by Jennifer Hall, Secretary