



Minutes of the Board of Trustees

Wednesday, November 10th 2021

Approved on Thursday, December 2nd 2021

November 10, 2021 Minutes of the Board of Trustees Twin Falls Public Library

The regular meeting of the Board of Trustees was held on Wednesday, November 10, 2021. The meeting was held in the Twin Falls Public Library's Board Room. Attending the meeting were Trustees Elly Young, Dana DeHaan, Jennifer Hall, and Susie Kapeleris; Director Tara Bartley and Library Staff Karolee Sorenson. Absent Trustee, Monica D'Angelo and City Council Library Liaison, Chris Reid. Trustee Elly Young called the meeting to order at 4:30.

The Trustees MSC approval of the agenda for the November 10, 2021 meeting. Susie Kapeleris motioned to approve the agenda. Dana DeHaan seconded the motion. Motion approved.

The Trustees MSC approval of the October 13, 2021 minutes. Jennifer Hall motioned to approve the minutes from October 13, 2021. Dana DeHaan seconded. Motion approved.

Financial/statistical report Tara presented the October financial statement. The October Financial statement is the first of the fiscal year. Tara highlighted numbers for personnel and operating expenses. Dana DeHaan reviewed and approved the payables for the month of October. The Trustees MSC the approval of the October 2021 financial and statistical reports. Jennifer Hall motioned to approve the October 2021 financial and statistical reports. Susie Kapeleris seconded the motion. Roll call vote taken. Approved 4-0

Communications & Correspondence

We will be closed for Veterans Day on November 11, 2021.

Our Hero's Tree honoring veterans is in the library foyer. Ornaments of veterans can be placed on the tree. Bring your own ornament or we have ornaments available at the circulation desk.

We will be closed for Thanksgiving on November 25 2021. Festival of Lights Parade is December 3, 2021. The library will be participating in the parade.

Read & Treat had 525 participants.

November 8-13 is Idaho Family Read Week. Providing resources to schools and libraries to connect family and or caregivers to help prepare their child for school. Kits are made available and books are given out according to age group.

IMLS funded.

We are continuing to do our outdoor programming. January we would like to move programming indoors with limited attendance.

City Council

No report

Library Foundation

Deed of Gift signing will be in December. Foundation donated \$67,805.00 to the library in books, materials and equipment.

The Annual Report is finished and in the mail.

The Foundation received a \$10,000 memorial donation in memory of Ann Alvarez.

The Foundation will be donating \$20,000 to the library for E Books.

The Golf Scramble brought in \$28,070.00.

January 22, 2022 is the Foundation Retreat. The library will have the Book Mobile available and will do a presentation on Outreach. Tara Bartley, Library Director and Outreach Librarian Katie Johnson will attend.

Finance & Budgeting

No report

Building & Grounds

No report

Planning & Public Relations

No report

Operations & Personnel

No report

Business Issues

Lindsay Earls was voted in as the new library trustee at council on Monday November 8, 2021. Lindsay will start at our January 2022 meeting.

We received \$18,600.00 in ARPA funds. We have installed two mobile wall study/meeting rooms. The rooms will allow

2-3 people per room per reservation. Concrete tables have been installed on the library lawn behind the bookmobile garage. We have extended our Wi-Fi service to accommodate this area. The primary use of the area will be for programming.

ICFL – Idaho Laundromat Literacy Project. The idea is to get books and learning materials in libraries to reach communities that may not have access to resources. ICFL was accepting new libraries so the library volunteered to participate in the program which is a two-year commitment.

Food for Fines will begin on December 1. For every nonperishable item donated, \$1.00 in fines will be waived up to \$30.00. The donations will be donated to South Central Community Action.

Annual report is due January 1, 2022.

Lynx Consortium – a consultant for the consortium will be contacting library trustees. The consultant is hired to analyze the cost vs the benefit of libraries to belong to the consortium.

Library Staff

No report

Library Director

Recommendation for the non-resident fees to remain at a fee of \$40.00 and senior nonresidents at \$35.00 annually. Dana DeHaan motioned to keep the fees at \$40.00 for non-resident and \$35.00 for senior non-resident. Susie Kapeleris 2nd the motion. Roll call vote taken 4-0. Motion approved.

Recommendation to keep the library hours from 10:00 am to 9:00 pm. Staff use the 9:00 am to 10:00 am hour for meetings and preparation of programming. Jennifer Hall motioned to keep the library hours at 10:00 am to 9:00 pm. Susie Kapeleris 2nd the motion. Motion approved 4-0

Update to Request for Public Records form. Dana DeHaan motioned to accept the Request for Public Records form. Jennifer Hall 2nd the motion. Motion approved 4-0.

Public Comment

No report

Additional Comments

The next meeting is the regular Board Meeting on Wednesday, December 8, 2021 at 4:30 pm

Meeting adjourned: 5:25

respectfully submitted, Karolee Sorenson, Administrative Assistant

*sent to and reviewed by Jennifer Hall, Secretary

