April 9, 2025 **Approved**

Twin Falls Public Library

The meeting of the Board of Trustees was held on Wednesday, April 9, 2025. The meeting was held in the Twin Falls Public Library’s Meeting Room. Attending the meeting were Trustees Lindsay Earls (Acting Chair); Shawnee Burt; Joey Loya; Council Liaison Spencer Cutler; Director Tara Bartley and Library Staff Karolee Sorenson. Trustee Jennifer Hall and Dana DeHaan were absent. Lindsay Earls called the meeting to order at 7:04 pm.

The Trustees MSC approval of the agenda for the April 9, 2025 meeting. Shawnee Burt motioned to approve the April 9, 2025 agenda. Joey Loya seconded the motion. Motion approved (3-0)

The Trustees MSC approval of the March 12, 2025 meeting minutes. Shawnee Burt motioned to approve the minutes of the March12, 2025 meeting. Joey Loya seconded the motion. Motion approved (3-0)

**Financial/statistical report (Karolee)**

March 2025 is the 6th month of the fiscal year. Prior to the meeting, Shawnee Burt reviewed and approved the payables for the month of March 2025 to be paid the 2nd Thursday of the month. A report with all payables to be paid was given to all trustees at the board meeting to review and give a final approval. Shawnee Burt motioned to approve the March 2025 accounts payable, financial and statistical reports. Joey Loya seconded the motion. Roll call vote taken. Roll call approved (3-0)

**Communications/Correspondence: (Tara)**

National Library Week is April 6-12 – The library will be doing a smaller celebration this year. We will have a staff bbq on Tuesday, April 8. Friday, April 11 Staff Appreciation dinner at 6:00 pm with pizza and games. Both events are held at the library. We had two volunteers at the library this year.

DAR Traveling Exhibit – April 16-26. There will be an Open House on April 17: with Dr. Alder presenting *The Brilliance of the American Revolution: Constitutional Origins and Judicial Independence* On April 24 @ 6:30 pm (funded by the Twin Falls Public Library Foundation); the library will have an in-house scavenger hunt for the younger kids.

The library calendar is full. The week of the 20th we have 2-3 events going a day.

**Public Comment:**

None

**City Council Liaison Report: (Spencer Cutler)**

Working on the strategic plan. It has been 8 years since the last update. There will be an open house and workshops and a survey provided to the public. Seven areas of focus. Revisiting a learning community.

**Foundation Liaison Report: (Dana)**

The Foundation will be celebrating 39 years on April 30 from 10:00 am – 3:00 pm. Working on bringing an author into the library. Looking at partnering with another organization to get the Foundation name out to the community and find out what the Foundation can bring to the community. Request from the library for a joint meeting on May 14 or have a special meeting.

**Staff Report:**

None

**Library Director Report: (Tara)**

DL Evans bank account – Working on closing the account.

Bathroom – Working on a ADA Compliant bathroom with one single stall upstairs and one downstairs. The bathrooms are scheduled to start in FY 2026.

Grant Funding – The Institute of Museums and Library Services (IMLS) is an independent federal agency that provides grants to libraries and museums. On March 14 an executive order was signed to dismantle the agency. We are waiting to see if funding will continue.

**Business Issues: (Tara)**

Request to close on Saturday, May 31 for Western Days. Shawnee Burt motioned to approved the request to close Saturday, May 31 for Western Days. Joey Loya 2nd the motion. Motion approved (3-0)

Acceptance of elevator proposal. Two bids from TKE at $111,296.35 and Young Elevator Incl at $99,000.00. Shawnee Burt motioned to approve the bid from Young Elevator Incl. at $99,000.00. Joey Loya 2nd the motion. Motion approved (3-0)

Recommendation of Budget FY25/26. Tara reviewed the budget for FY25/26. She highlighted the current subscriptions and contracts. Capital expenses – Bathroom remodel, carpeting of the stairs, and VAV box replacement.

MOU for Foundation. Discussion on 2E and wording regarding Library Liaison as non-voting member. Shawnee Burt motioned to approve the MOU with an update to the language in 2E to remove the words non-voting. Joey Loya second the motion. Motion approved (3-0). Additional discussion will happen with the MOU at the joint May meeting.

**Future Agenda Items:**

Carpet choices

Library Foundation Meeting move meeting and time

Tara Evaluation

**Scheduled Meeting Date:** Wednesday **May 14, 2025 at 7:00 p.m.**

**Meeting adjourned:** 8:05 pm

respectfully submitted,

Karolee Sorenson, Administrative Assistant

\*sent to Joey Loya, Secretary