

April 12, 2023
Minutes of the Board of Trustees
Twin Falls Public Library

Approved May 12, 2023

The regular meeting of the Board of Trustees was held on Wednesday April 12, 2023. The meeting was held in the Twin Falls Public Library's Board Room. Attending the meeting were Trustees Dana DeHaan, Susie Kapeleris; Jennifer Hall; Shawnee Burt; Lindsay Earls; Nikki Boyd, Council Liaison, Director Tara Bartley and Library Staff Karolee Sorenson. Dana DeHaan called the meeting to order at 4:30 p.m.

The Trustees MSC approval of the agenda for the April 12, 2023, meeting. Susie Kapeleris motioned to approve the April 2023 agenda. Jennifer Hall seconded the motion. Motion approved (4-0)

The Trustees MSC approval of the March 8, 2023 regular meeting minutes. Jennifer Hall motioned to approve the minutes of March 8, 2023 meeting. Susie Kapeleris seconded the motion. Motion approved (4-0)

Financial/statistical report

The March Financial statement is the sixth statement of the fiscal year. Karolee Sorenson reviewed the cash flow report for the month of March 2023. Jennifer Hall reviewed and approved the payables for the month of March 2023. Lindsay Earls motioned to approve the March 2023 financial and statistical reports. Jennifer Hall seconded the motion. Roll call vote taken. Roll call approved (5-0)

Communications/Correspondence: (Tara)

April 7th the library hosted an After-Hours Mock Tail Hour with bartenders from Red Hawk. This program made the front page of the Times News with great reviews. 41 attendees.

April 18 – Badasses & Disasters of Early Idaho with Gary Ellers at 7:00 pm. This program is supported by a grant from the Idaho Humanities Council, a state based partner of the National Endowment for the Humanities.

April 18 – ILA Spring Conference. The conference, Library Services without Fear or Favor, will be a virtual presentation from 1:00 pm – 5:00 pm. The conference will be recorded for those who cannot attend will be able to view at a later date.

April 23-29 National Library Week. April 28th will be a staff appreciation pizza party and game night at 6:00 pm.

Public Comment:

None

City Council Liaison Report: (Nikki)

Nothing much with the city. Nikki commented on the circulation kits.

Foundation Liaison Report: (Lindsay)

Lots of talk about the golf scramble. Discussion on the investments with Edward Jones.

Library Director Report: (Tara)

PBS (Idaho Public Television) is interested in doing a segment on our Bisbee collection during Pledge Week.
Discussion on Legislative Bill - Planning for the future.
Director evaluation – Executive session on May 10, 2023 for the library director annual evaluation.

Business Issues: (Tara)

Request to change membership level in the LYNX Consortium. Membership would add courier system to the membership. Shawnee Burt motioned to change the membership level in the LYNX Consortium to add the courier system. Lindsay Earls seconded the motion. Motion passed (5-0).

Review of preliminary budget numbers for FY23/24.

Review of time off benefits for part time employees. Part time employees were given a survey to choose from Option 1 of two weeks paid time off equivalent to two weeks of hours worked. No paid holidays and no making up hour for holidays. Option 2 Paid holidays with no paid time off equivalent to two weeks of hours worked. No making up hours missed. Board approved Option 1. Karolee and Tara will update the Personnel policy to reflect the change for FY23/24 and bring to the Board later this summer.

Elimination of COVID Staff Procedures. Jennifer Hall motioned to eliminate COVID Staff Procedures. Lindsay Earls second the motion. Motion passed (5-0)

Future Agenda Items: Legislative review

Schedule meeting date

Meeting date: Meeting May 10, 2023

Meeting adjourned: 6:04 pm

respectfully submitted,

Karolee Sorenson, Administrative Assistant

*sent to and reviewed by Shawnee Burt, Secretary