

January 10, 2024
Twin Falls Public Library

Approved 02/14/2024

The regular meeting of the Board of Trustees was held on Wednesday January 10, 2024. The meeting was held in the Twin Falls Public Library's Program Room. Attending the meeting were Trustees Susie Kapeleris; Lindsay Earls; Dana DeHaan; Shawnee Burt; Jennifer Hall; Director Tara Bartley and Library Staff Karolee Sorenson, Administration. Absent Council Liaison. Susie Kapeleris called the meeting to order at 4:35 p.m.

Oath of Office: Dana DeHaan, 5-year term – Karolee Sorenson (Notary)

The Trustees MSC approval of the agenda for the January 10, 2024, meeting. Dana DeHaan motioned to approve the January 10, 2024 agenda. Lindsay Earls seconded the motion. Motion approved (5-0)

Annual Meeting and Reorganization of the Board of Trustees: Officers and Committees

- a. Article III- Powers and Duties – proposed to update with changes to Section 5, page 4 and Section 7, page 6. Recommended a consent calendar insert. Shawnee Burt motioned to table the changes. Lindsay Earls second the motion. Motion approved (5-0)
- b. Election of Trustee Officers. Dana DeHaan motions to accept the proposed election of officers for 2024. Lindsay Earls second the motion. Motion approved (5-0)
- c. Regular meeting dates –date change for April from April 10, 2024 to April 3, 2024 and May 8, 2024 to May 15, 2024.
- d. Committee Assignments and Meeting requirements. Shawnee Burt motioned to approve the proposed Committee Assignments and Meeting requirements. Dana DeHaan second the motion. Motion approved (5-0)

The Trustees MSC approval of the December 13, 2023, regular meeting minutes. Recommended to remove sentence in Communications/Correspondence. Shawnee Burt motioned to approve the minutes of the December 13, 2023 meeting with recommended changes. Dana DeHaan seconded the motion. Motion approved (5-0)

Financial/statistical report

The December financial statement is the 3rd statement of the fiscal year. Karolee Sorenson reviewed the cash flow report for the month of December 2023. Highlighted was the Capital Project transfer of \$130,607.00 to ACCO for FY2022/2023 – HVAC project. Property tax transfer total of \$208,500.00 Of this amount \$130,607.00 comes out of the Capital Expenditure Budget and \$2,741.00 is investment interest on library funds invested at the city. Total property tax transferred from library funds is \$75,152.00 for the month of December. Jennifer Hall reviewed and approved the payables for the month of December 2023. Shawnee Burt motioned to approve the December 2023 financial and statistical reports Dana DeHaan seconded the motion. Roll call vote taken. Roll call approved (5-0).

Communications/Correspondence: (Tara)

Wednesday, January 3- Introduction to this year's Ready Set Kindergarten.

Wednesday, January 10– First class of Ready Set Kindergarten. 55 attended. 21 of those were students. Lindsay Earls commented on how Ready Set Kindergarten is such a great program for those that don't have other resources.

Saturday, January 13 – Snowshoeing 101.

Monday, January 15, - Library is closed for Martin Luther King J./Idaho Human Rights Day.

Public Comment:

None

City Council Liaison Report:

The library will receive a new City Council Liaison. At this time, we do not know who has been appointed.

Foundation Liaison Report: (Lindsay)

No meeting in December to report on. Shawnee Burt is the new Foundation Liaison. Her information has been given to Diane VanEngelen.

Strategic Plan: (Tara)

Review of Goal #1. Update of the progress with Goal #1 of the Strategic Plan. Will continue to update trustees as we move forward with our strategic plan.

Library Director Report: (Tara)

Library operations update. Staff meeting on January 12, 2024 to update employees on library operations and the 2024 Legislator Session and House Bill 384.

Library Annual Report is completed. Review of numbers of current and previous years.

Courier update – Courier is busy and going good. 300 plus items to other libraries. We are sending approximately 40 bins out weekly and 30 to 35 are being brought in.

Idaho Freedom to Read-In is Saturday, January 13, 2024 2:00 pm – 4:00 pm at the Idaho Capital steps.

Business Issues: (Tara)

Nonresident fees discussion.

Future Agenda Items: 2024 Legislative Session; House Bill 384

Schedule meeting date

Meeting date: Meeting February 14, 2024

Meeting adjourned: 5:55 pm

respectfully submitted,

Karolee Sorenson, Administrative Assistant

*sent to and reviewed by Dana DeHaan, Secretary